



SOUTH COAST
BAPTIST COLLEGE

Student Chromebook Claim Form

As outlined in the Chromebook information, Warranty & Accidental Damage Insurance is included in the package for all Chromebooks purchased through the College. Please refer to the Chromebook information which provides a clear outline of what is/isn't covered under Accidental Damage. A copy of the Chromebook information is available on our website.

Outline of claim process:

1. Complete the SCBC Chromebook Claim Form.
2. Attend/Contact Main Reception to pay the excess of \$50 & obtain a receipt.
If you have a direct debit on your Tuition Account, we are able to process a direct debit the day after this form has been returned. Please see Main Reception.
3. Attend ICT with your completed form, receipt & device.
4. ICT will provide you with a loan device.
5. Your device will be sent off for repair.
6. ICT will advise you when your device is ready for collection.
7. Attend ICT to obtain your device and return the loan device.

We have read & understood the information contained within the Chromebook information. This includes being responsible for payment of a \$50 excess payment prior to repair.

Student: _____
Surname First Name Year

Parent/Guardian: _____
Name Signature Date

OFFICE USE ONLY

Date \$50 paid: _____ Received by: _____

Device Number _____ Date Received _____

Loan Device Number _____ Date Returned _____

STUDENT ACKNOWLEDGEMENT AT ICT

Date device given to ICT and loan device collected _____ Acknowledged by student _____

Date loan device returned to ICT and my device collected _____ Acknowledged by student _____