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Parent Portal – Adding Credit to a Student(s) Account

- 1. Login to your RollCall Parent Portal
- 2. Click on the My Transaction tab from across the top of the page
- 3. Click on the green 'Add Credit' button located on the op right hand side of your My Balance
- 4. Select student you would like to add credit to
 - a. Note. You can only add credit to one student at a time
- 5. Enter Credit Amount
- 6. Click on the blue PayPal icon
- 7. In the PayPal popup tab, sign in with PayPal Or click to Pay with a Card
- 8. Enter in your details and click confirm once happy

If you have any questions or the Add Credit button is not available, please consult your RollCall provider.